

## College-Level Application for a Supplemental Final Examination

Any student who is otherwise eligible to graduate and who fails a class in their graduating year may apply for a supplemental final examination for that class, provided that a final examination was held in that class. Under exceptional circumstances, students who receive a Faculty Action in their graduating year may apply for a supplemental final examination, even if no class was failed.

Up to two supplemental final examinations may be granted to enable a student to complete the requirements for graduation. The following conditions apply:

1. If the application is subsequent to having a failed class, students must have received a final grade between 40% and 49% in the class for which a supplemental final examination is being requested.
2. If the application is subsequent to having received a Faculty Action, students must have a sessional weighted average (September – April) of 58% or greater in that year.

Deferred and supplemental final examination dates and schedules are set by the University of Saskatchewan Registrar. Students are expected to avoid making prior travel, employment, or other commitments for the entire examination period during which they expect to write.

<b>Name:</b>	<b>Student Number:</b>
	<b>NSID:</b>
<b>Address:</b>	<b>Telephone:</b>
	<b>Alternative Email:</b>

**Class for which a supplemental final examination is requested:**

Subject and Course Number: \_\_\_\_\_

Year and Term of Course: \_\_\_\_\_

Instructor: \_\_\_\_\_

By signing the *College-Level Application for a Supplemental Final Examination*, I hereby acknowledge that the information I have provided is accurate and true, and that all relevant and substantiating information pertaining to my application has been submitted with this document.

_____	_____
<b>Student Signature</b>	<b>Date</b>

**College of Engineering**

<input type="checkbox"/> <b>Approved</b>	<b>Comments</b>	_____
<input type="checkbox"/> <b>Denied</b>		<b>Authorizing Signature</b>
		_____
		<b>Date</b>

**STUDENTS: Submit the completed form directly to the  
Engineering Student Centre at 2A05, College of Engineering**