

PROPOSAL DUE DILIGENCE FORM

Principal Investigator to complete Section One and give to Clerical Support, Research & Partnership Office (1A01) for processing
Principal Applicant (Section One)

Project Title:			
Funding Agency:			
Application Deadline:			
Principal Investigator(s) (name and department):			
Co-Investigator(s) (name and department):			
Yes	No	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Financial contribution commitment from the Department (\$) or the College (\$) is required. If yes, please specify the values.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sufficient financial and human resources are available under this contract, grant or within the program/unit/division/department to fulfill the University's obligations.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	U of S is indemnified by the granting or contracting agency.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is a conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is a provision for faculty compensation such as PI fees, research stipends, contract fees, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The project has need for renovation of existing space or facility.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The PI expects to publish and it is not restricted in the grant or contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Intellectual property (patentable, not copyright) is expected to result from the project.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Intellectual property clauses are included in the grant or contract.
Principal Applicant Signature:			Date:

Research Coordinator

- The application conforms to guidelines of the granting or contracting agency
- Research is directly applicable and clearly demonstrates value to granting or contracting agency
- Required supporting documents are included
- Refer to attached document for additional comments**

Research Coordinator:	Date:
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Department Head

- Reviewed resource (financial, technical and space) commitment from the Department
- Refer to attached document for additional comments**

Department Head:	Date:
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Chief Financial and Operational Officer

- Reviewed resource (financial, technical and space) commitment from the College
- Reviewed potential or perceived conflict of interest
- Reviewed PI fees, research stipends, contract fees, etc.
- Refer to attached document for additional comments**
- Application is ready for Dean's signature

CFO/COO:	Date:
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Clerical Support, Research & Partnership Office

Date the original was submitted to
Research & Partnership Office:

Date returned to Principal Applicant with
Dean's approval:

MM/DD

MM/DD