

Academic Misconduct and Appeal Committee

Faculty Council Committee Terms of Reference

Mandate:

The Academic Misconduct and Appeal Committee is established to:

- hear allegation of academic misconduct in accordance with the *University of Saskatchewan Council Regulations on Student Academic Misconduct*;
- hear undergraduate student appeals pursuant to College and University policy including:
 - appeal of decisions of the Student Academic Affairs Committee; and
 - appeal of assessment in course work not directly involving substantive academic judgment;
- advise the Dean or designate on the development of college policies and procedures for academic misconduct.

Reporting Structure:

The Committee is accountable to the Dean of Engineering for fulfilling its mandate.

Faculty council delegates decision-making authority to this committee within the scope of the above mandate and university policy.

Committee Members:

The Committee consists of:

- the Dean of the College of Engineering or designate as Chair;
- six College of Engineering Faculty Council members comprised of one representative from each of the following units:
 - Department of Chemical & Biological Engineering
 - Department of Civil & Geological Engineering
 - Department of Electrical & Computer Engineering
 - Department of Mechanical Engineering
 - School of Professional Development

- Department of Physics & Engineering Physics; and
- one full-time undergraduate student as designated by the Associate Dean – Academic.

The Committee Chair will create a panel of committee members to hear each misconduct case or appeal comprised of the committee chair, three faculty members and the student member.

Administrative support for the Committee will be provided by the Engineering Student Centre.

Conflict of Interest:

A committee member shall apply the highest ethical standards to avoid actual or perceived conflicts of interest or conflict of commitment in fulfilling his or her responsibilities. This includes but is not limited to ensuring appeals and misconduct cases are heard by committee members who have not had prior involvement with the case.