

## College-Level Instructor Feedback for a Deferred Final Examination

*Students apply to their home college for deferred final examinations, and all applications are reviewed by the College of Engineering Associate Dean, Academic.*

*If provided, the instructor's feedback will be used in reviewing a student's application(s) for deferred final examinations. Providing feedback is at the discretion of the instructor, and information provided to the College of Engineering regarding the student's application for a deferred final examination will be held in the strictest confidence. Feedback must be submitted within four (4) business days from the missed final examination.*

**Student Name:** \_\_\_\_\_ **Student Number:** \_\_\_\_\_

### A DEFERRED FINAL EXAMINATION IS REQUESTED FOR:

SUBJECT	COURSE NUMBER	SECTION NUMBER	TERM

**Instructors are encouraged, but not required, to provide feedback on the student's:**

	Poor	Satisfactory	Good	Excellent	Cannot Comment
Lecture attendance					
Laboratory attendance (if applicable)					
Assignments – timeliness					
Assignments – rate of completion					

Was this student present for the midterm(s)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Cannot Comment
Do you support this application for a deferred final examination?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> No Opinion

Other Comments:

*Feedback from the instructor may be submitted in confidence to the College of Engineering Associate Dean, Academic: [enr.academicdean@usask.ca](mailto:enr.academicdean@usask.ca).*

\_\_\_\_\_  
Signature of Instructor

\_\_\_\_\_  
Date:

**INSTRUCTORS: Submit the completed form directly to the Engineering Student Centre at 2A05, College of Engineering or email to [enr.academicdean@usask.ca](mailto:enr.academicdean@usask.ca)**